



Victoria School
Founded 1878

Victoria Hall

FOR ADMIN USE

VH / SFA / 2020 / _____

APPLICATION TO STAY IN VICTORIA HALL FOR 2020

(A) INSTRUCTIONS TO APPLICANT

- 1) Application is only open to students studying in MOE Secondary Schools and Junior Colleges.
- 2) For students accepted prior to confirmation of new school posting: In the event that you are accepted by Victoria Hall but not studying in a MOE Secondary School or Junior College in 2020, your stay will be terminated at the end of Term 1 2020.
- 3) For applicants who are not studying in Singapore in 2019, you may leave Sections E and F blank.
- 4) Completed forms are to be submitted to Victoria Hall Office. Incomplete application forms will not be processed.
- 5) Successful applicants will be informed of outcome via email **within 1 month from the date of receipt of the completed application form, unless otherwise informed.**
- 6) Successful applicants will be given a letter of acceptance for 2020 and emplaced into a 4-bedded dormitory. No choice of roommate is allowed.
- 7) Subsequent years of boarding (till graduation in Secondary 4 or JC 2) will be subject to annual review.
- 8) Successful applicants are required to take up a **medical insurance policy** to cover any possible hospitalization expenses due to illness **AND** personal accidents. A copy of the policy document is to be submitted to Victoria Hall Office **within 1 month from the date of check-in.**
- 9) You are to abide by all the rules and regulations of Victoria Hall upon admission.
- 10) Any breach of Victoria Hall rules and regulations will result in termination of stay.
- 11) For further enquiries on hostel accommodation prior to submission of application, please refer to our website at <http://victoria.moe.edu.sg/contact-us/victoria-hall/>.

(B) PERSONAL PARTICULARS OF APPLICANT

Full Name:	_____	NRIC / PP / FIN:	_____
Gender:	M / F	Date of Birth:	_____
Country of Birth:	_____	Nationality:	_____
Contact No:	_____	Email Address:	_____
Home Country Address:	_____		
Address in Singapore:	_____		
School in 2019:	_____	Current School Level:	_____
School in 2020 (if available):	_____	School Level in 2020 (if available):	_____

(C) PARTICULARS OF PARENT

Full Name:	_____	Relationship to Applicant:	Father / Mother
Home Contact No:	_____	Mobile No:	_____
Email Address:	_____	Parent(s) residing in Singapore during Period of Study:	Y / N

(D) PARTICULARS OF GUARDIAN RESIDING IN SINGAPORE (COMPULSORY)

Full Name: _____ Relationship to Applicant: _____
Contact No: _____ Email Address: _____
Address in Singapore: _____

(E) CHARACTER REFERENCE BY FORM TEACHER OF CURRENT SCHOOL

*** Please provide your comments on the student's attitude, behavior and character traits.**

Full Name: _____ NRIC / PP / FIN: _____
Contact No: _____ Email Address: _____

I recommend / do not recommend the applicant to stay in Victoria Hall based on the following reason(s):

(F) ENDORSEMENT BY PRINCIPAL OF CURRENT SCHOOL

I <u>endorse</u> / <u>do not endorse</u> the applicant to stay in Victoria Hall.		
Principal: _____ Name	_____ Signature	_____ Date
* For applicants studying in Victoria School, endorsement will be by Vice-Principal (VS)	School Stamp:	

***** FOR OFFICE USE *****

(G) APPROVAL BY HALLMASTER

I <u>approve</u> / <u>do not approve</u> the applicant to stay in Victoria Hall.		
Hallmaster: _____ Chow Weisi Hallmaster	_____ Signature	_____ Date
Accommodation to be provided: _____	Confirmation By Hall Manager: _____ Ong Yen Peng Cindy	