



Victoria School  
Founded 1878

Victoria Hall

**FOR ADMIN USE**

VH / SFA / 2018 / \_\_\_\_\_

**APPLICATION TO STAY IN VICTORIA HALL FOR 2018**

**(A) INSTRUCTIONS TO APPLICANT**

- 1) Application is only open to students studying in MOE Secondary Schools and Junior Colleges.
- 2) For students accepted prior to confirmation of new school posting: In the event that you are accepted by Victoria Hall but not studying in a MOE Secondary School or Junior College in 2018, your stay will be terminated at the end of Term 1 2018.
- 3) For applicants who are not studying in Singapore in 2017, you may leave Sections E and F blank.
- 4) Completed forms are to be submitted to Victoria Hall Office. Incomplete application forms will not be processed.
- 5) Successful applicants will be informed of outcome via email **within 1 month from the date of receipt of the completed application form, unless otherwise informed.**
- 6) Successful applicants will be given a letter of acceptance for 2018 and emplaced into a 4-bedded dormitory. No choice of roommate is allowed.
- 7) Subsequent years of boarding (till graduation in Secondary 4 or JC 2) will be subject to annual review.
- 8) Successful applicants are required to take up a **medical insurance policy** to cover any possible hospitalization expenses due to illness **AND** personal accidents. A copy of the policy document is to be submitted to Victoria Hall Office **within 1 month from the date of check-in.**
- 9) You are to abide by all the rules and regulations of Victoria Hall upon admission.
- 10) Any breach of Victoria Hall rules and regulations will result in termination of stay.
- 11) For further enquiries on hostel accommodation prior to submission of application, please refer to our website at <http://victoria.moe.edu.sg/contact-us/victoria-hall/>.

**(B) PERSONAL PARTICULARS OF APPLICANT**

Full Name: _____	NRIC / PP / FIN: _____	
Gender: M / F	Date of Birth: _____	
Country of Birth: _____	Nationality: _____	
Contact No: _____	Email Address: _____	
Home Country Address: _____		
Address in Singapore: _____		
School in 2017: _____	Current School Level: _____	
School in 2018 (if available): _____	School Level in 2018 (if available): _____	

**(C) PARTICULARS OF PARENT**

Full Name: _____	Relationship to Applicant: _____	Father / Mother
Home Contact No: _____	Mobile No: _____	
Email Address: _____	Parent(s) residing in Singapore during Period of Study: _____	Y / N

**(D) PARTICULARS OF GUARDIAN RESIDING IN SINGAPORE (COMPULSORY)**

Full Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_  
Contact No: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address in Singapore: \_\_\_\_\_

**(E) CHARACTER REFERENCE BY FORM TEACHER OF CURRENT SCHOOL**

**\* Please provide your comments on the student's attitude, behavior and character traits.**

Full Name: \_\_\_\_\_ NRIC / PP / FIN: \_\_\_\_\_  
Contact No: \_\_\_\_\_ Email Address: \_\_\_\_\_

**I recommend / do not recommend the applicant to stay in Victoria Hall based on the following reason(s):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(F) ENDORSEMENT BY PRINCIPAL OF CURRENT SCHOOL**

**I endorse / do not endorse the applicant to stay in Victoria Hall.**

Principal: \_\_\_\_\_  
Name Signature Date

\* For Victoria School, endorsement will be by Vice-Principal

School Stamp:

\*\*\*\*\* FOR OFFICE USE \*\*\*\*\*

**(G) APPROVAL BY HALLMASTER**

**I approve / do not approve the applicant to stay in Victoria Hall.**

Hallmaster: \_\_\_\_\_  
Name Signature Date

Accommodation to be provided: \_\_\_\_\_

Confirmation By Hall Manager: \_\_\_\_\_  
Ong Yen Peng Cindy